

## TOWN OF WILLARD BOARD MEETING MINUTES

January 12, 2026

The meeting was called to order by Chairman Bob Nelson at 6:00 PM. Board members present were Chairman Bob Nelson, Supervisor Mark Taft, Supervisor Erika Halmstad, Clerk MJ Nelson, Deputy Clerk Jenny Hengst, Treasurer Shannon Barrois and Deputy Treasurer Linda Bentley was excused.

Public in attendance was Cody Smith.

**AGENDA:** Chairman added Steve Nitek's coyote training to new business. Motion by Halmstad, seconded by Taft and carried to approve the agenda with addition.

**MINUTES:** Motion by Halmstad, seconded by Taft and carried to approve.

**PUBLIC INPUT:** None

**TREASURER'S REPORT:** December's receipts were \$391.37; disbursements were \$12,978.37 resulting in an ending balance of \$79,196.19. The contingency fund balance is \$16,454.95 and the equipment fund balance of \$33,339.81. Total of all accounts is \$128,990.95. Motion by Halmstad, seconded by Taft and carried to approve the treasurer's report.

**APPROVAL OF BILLS TO BE PAID:** Motion by Taft, seconded by Halmstad and carried that the Town of Willard pay the bills as presented.

**CLERK'S REPORT/APPROVE PERMITS ISSUED:** Clerk issued no permits. Clerk received annual request for a donation to the Rusk County Fair. The Township has donated \$350.00 yearly in the past. Motion by Halmstad, seconded by Taft and carried to approve.

**BUILDING/OTHER PERMITS:** Jason Martin requested a permit for a 20'x 100' pole shed for ag use, located at N555 Rangeline Rd. There is no fee for ag buildings. Motion by Taft, second by Halmstad and carried to approve.

**OLD BUSINESS:** None

**NEW BUSINESS:** Steve Nitek coyote training needs to be in compliance with the township's ordinances, to be in compliance with WI DNR. Clerk reported he is in compliance and will report as so.

**COUNTY SUPERVISORS REPORT:** None

**BOARD MEMBER REPORT/CONCERNS:** Bob report the sand/salt pit is uncovered and exposed to the elements and is requesting the construction of a roof to be built over the space. Motion by Halmstad, seconded by Taft and carried to approve. It was brought Bob's attention the entrance doors to the townhall are problematic with snow this year. The board discussed improving both door entrances with construction of enclosed entrance. Erika asked if there are funds available for it and informed there was. Motion by Halmstad, seconded by Taft and carried to approve. Clerk reported the Wisconsin

Towns Association meeting is Thursday, January 15, 2026 at Jump River Electric conference room, Ladysmith.

**SET AGENDA FOR MEETING:** Tabled items will be added to next month's agenda.

**ADJOURN:** Motion by Halmstad, seconded by Taft and carried to adjourn at 6:10 PM.

Respectfully submitted:

by Jenny Hengst, Deputy Clerk