

## TOWN OF WILLARD BOARD MEETING MINUTES

October 14, 2024

The meeting was called to order by Chairman Bob Nelson at t 6:00 PM. Board members present were Chairman Bob Nelson, Supervisor Mark Taft, Supervisor Chris Olson, Clerk MJ Nelson, Deputy Clerk Jenny Hengst, Treasurer Shannon Barrois and Deputy Treasurer Linda Bentley.

Public in attendance were Cody Smith, Vern and Linda Denzer, Tim and Lisa Wolfe, and Scott Rood

**AGENDA:** MJ stated the budget hearing /November meeting are listed on the agenda twice and should be removed from under new business. Motion by Olson, seconded by Nelson and carried to approve the agenda.

**MINUTES:** Motion by Olson, seconded by Taft and carried to approve the minutes as printed.

**PUBLIC INPUT:** None.

**TREASURER'S REPORT:** September's receipts were \$473.60; disbursements were \$109,960.79 resulting in an ending balance of \$49,425.99. The contingency fund balance is \$6,404.62 and the Equipment fund balance of \$23,289.46. Total of all accounts is \$79,120.07. Motion by Taft, seconded by Olson and carried to approve as presented. Treasurer reported that she will be bonded for the upcoming tax collecting season. Shannon reported dog licenses have increased as follows: \$10 for each neutered or spayed, \$20 for each not neutered or spayed, kennel license fee of \$75 for up to 12 dogs and \$3 for each additional dog(s).

**APPROVAL OF BILLS TO BE PAID:** Motion by Taft, seconded by Olson and carried that the Town of Willard pay the bills as presented.

**CLERK'S REPORT/APPROVE PERMITS ISSUED:** 1 operator's license was issued to the 12 Mile C-store with the \$15 fee. He had to take the Learn to Serve online class because he did not enter his last name fully the first time and the name on the certificate and application did not match.

**BUILDING/OTHER PERMITS:** Jeff Knoll and Vanessa Stewart-Knoll requested a permit for construction of a 12' x 30' carport to park their camper under, located at W9230 Deertail Ct., Holcombe, WI 54745. \$20.00 fee. Motion by Olson, second by Taft and carried to approve.

Tim and Lisa Wolfe requested a permit for construction of a 34'x 36' detached garage, located at W9511 Stansbury Rd., Holcombe, WI 54745. \$68 fee. Motion by Taft, second by Olson and carried to approved.

Maynard Sensenig requested a permit for construction of a 18'x20' outbuilding, located at W8250 Broken Arrow Rd., Conrath, WI 54731. No fee because it is an agricultural use building. Motion by Olson, second by Taft and carried to approved.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**COUNTY SUPERVISORS REPORT:** None

**BOARD MEMBER REPORT/CONCERNS:** Bob report Monarch will be putting down a 11'x16' pad of asphalt for salt / sand storage. Monarch will also be paving the gravel area on Broken Arrow Rd. west where the culvert was put in earlier this year. The place where the old well was removed has been filled but will not be paved until next year. It was suggested by Dave Thompson to let it settle over the winter and spring to ensure enough fill has been put in. MJ reported Vern will be a stand by poll worker for the upcoming election and a security person onsite. Jenny will be present in the evening to assist. 25 absentee ballots have been sent out so far. Linda reported the township website has been renewed for another 3 years for the cost of \$425 which has been paid for by Linda.

**SET AGENDA FOR November 11th MEETING:** Budget hearing will be before the regular November board meeting. MJ asked the board if an individual budget meeting needed to be scheduled or should she do what she has done in the past and create the budget and the board make changes at the budget hearing. The board agreed to keep the same as past years. MJ thanked them for this.

**ADJOURN:** Motion by Taft, seconded by Olson and carried to adjourn at 6:14 PM.

Respectfully submitted:

Jenny Hengst, Deputy Clerk