

## TOWN OF WILLARD BOARD MEETING MINUTES

August 12, 2024

The meeting was called to order by Chairman Bob Nelson at t 6:00 PM. Board members present were Chairman Bob Nelson, Supervisor Mark Taft, Supervisor Chris Olson, Clerk MJ Nelson, Deputy Clerk Jenny Hengst, Treasurer Shannon Barrois and Deputy Treasurer Linda Bentley.

Public in attendance were Bryan Naves, Cody Smith, Scott Rood, Vern and Linda Denzer.

**AGENDA:** Motion by Olson, seconded by Nelson and carried to approve the agenda.

**MINUTES:** Correction the minutes to change the treasurer's report to equipment fund should be \$23,282.00, instead of \$23,828.00. Motion by Taft, seconded by Olson and carried to approve the change. Motion by Taft, second by Olson and carried to approve the rest of the minutes as printed.

**PUBLIC INPUT:** None.

**TREASURER'S REPORT:** July's receipts were \$39,559.98; disbursements were \$26,823.82 resulting in an ending balance of \$105,625.80. The contingency fund balance is \$6,397.16 and the Equipment fund balance of \$23,282.01. Total of all accounts is \$135,304.96. Motion by Olson, seconded by Taft and carried to approve as presented.

**APPROVAL OF BILLS TO BE PAID:** Motion by Taft, seconded by Olson and carried that the Town of Willard pay the bills as presented.

**CLERK'S REPORT/APPROVE PERMITS ISSUED:** Clerk reports the most recent population report shows an increase of 7 more residents, total of 534 as of last census. Of that number 313 for them are registered voters. Clerk requests the board permission to have a register voter day due to the upcoming presidential election in November. Requested day is Saturday, September 14, 2024 from 10:00 AM to 12:00 PM. Motion by Taft, second by Olson and carried to have a voter registration day.

**BUILDING/OTHER PERMITS:** Dale Carpenter requested a permit for construction of a 12 x 18 addition as a card playing room onto his park model which he just remodeled, located at W7804 County Rd. D., Conrath, WI 54731. \$40.00 fee. Motion by Taft, second by Olson and carried to approve.

Michael Chopskie requested a permit for a storage building 10' x 16' located at W9668 County Rd. D, Holcombe, WI 54745. \$10.00 fee. Motion by Olson, second by Taft and carried to approve.

**OLD BUSINESS:** Bob was informed that Jump River Electric is going to remove some trees on Silver Spring Rd. East which would allow us to widen the road. No report back that the trees have been removed. We will discuss further once that is completed. Bryan is present today and waiting on the board to decide if the township will be approving the paving of the two sections of Silver Spring Rd East. He wants to pave his driveway and would prefer it was done at the same time the road is done so it is seamless transition from the two. Bob reported that at this time we have some other paving happening at the town hall. He states the driveway and parking lot around the new fire substation has been

approved to pave. Bob would like to have this project done before proceeding with approving further paving in the Silver Spring Road area.. The paving by the fire substation is going to take a bit longer than planned. The gravel that was donated is granite and paving cannot be done on top of it. It all needs to be removed and the correct gravel needs to be prepped. The granite will be moved to the back of the workshop building where the LP tank is. There is no added cost to move the granite. The cost of this is \$2,160.00. Cody moved some dirt in the back of the shop to help with the flooding issue we have had in the past, and an area of 12' wide by 16' deep will be constructed with blocks on the perimeter to hold salt/sand. Bryan asked if we were getting too late in the year to pave. If this tabled to the next meeting, would there be time. Bob reported that it would not be too late and if approved the crews would be available within a week or two. He stated that mid-August the township will receive the second portion of the Shared Revenue Taxes and this would allow us to see the moneies we have available to move forward on voting on this. Bryan voiced concern about it getting too late and he would like to have his driveway project done prior to winter with or without the road being paved. He again stated he would be willing to contribute towards the cost but needs to know so he can budget it. Tabled and add to next month's agenda.

Approval Bank Resolution Signatures: Treasurer was unable to get the cards prior to meeting and will have this for next meeting. Tabled.

**NEW BUSINESS:** Ther was no new business

**COUNTY SUPERVISORS REPORT:** None

**BOARD MEMBER REPORT/CONCERNS:** None. The Chairman had new information that County Rd D from Hwy 27 to Deertail Creek bridge will be ground up and asphalted in the next few weeks.

**SET AGENDA FOR September 9th MEETING:** Add Silver Spring Rd paving discussion and approve bank resolution signatures.

**ADJOURN:** Motion by Olson, seconded by Taft and carried to adjourn at 6:26 PM.

Respectfully submitted:

Jenny Hengst, Deputy Clerk