

TOWN OF WILLARD BOARD MEETING MINUTES

June 12 , 2023

The meeting was called to order by Chairman Bob Nelson at 6:00 P.M. Those in attendance were Mark Taft, Linda Bentley, Bob & Mary Jane Nelson, Shannon Barrois, Vern Denzer and Linda Denzer, Gary Schaffer, Thane and Karen Page, Bryan Nayes(Norma Logistics, LLC), Josh and Erika Halmstad and Jim Meyer.

AGENDA: There were no changes to the agenda.

MINUTES: Motion by Taft, seconded by Bentley and carried to approve the minutes as printed.

PUBLIC INPUT: There was no public input.

TREASURER'S REPORT: May receipts were \$2832.38; disbursements were \$17,32.31 resulting in an ending balance of \$138,863.66. The Contingency fund balance is \$45,340.59 and the Equipment fund balance of \$27,577.94. Total of all accounts is \$211,782.19. The ARPA funds balance is \$14,992.75. Motion by Bentley, seconded by Taft and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Bentley and carried that the Town of Willard pay the bills as presented.

CLERK'S REPORT/APPROVE PERMITS ISSUED: The Clerk had no report and she had not issued any permits.

BUILDING/OTHER PERMITS: Fireworks Permit was requested by Shannon Barrois for July 4th. Motion by Taft, seconded by Nelson and carried to approve with Bentley abstaining.

Conditional Use Permit was requested by Norman Logistics, LLC (Bryan Nayes) for a VRBO located at N9353 Silver Springs Road. Motion by Taft, seconded by Bentley and carried to approve.

Demolition Permits were requested by David Waldenburger for tearing down a home and possibly a boat house at N239 Whispering Pines Loop. Motion by Taft, seconded by Bentley and carried to approve.

Norma Logistics, LLC requested a permit for removal of a house at W9314 Silver Springs Road . Motion by Taft, seconded by Bentley and carried to approve the permit.

Josh and Erika Halmstad request a permit to remove a garage at N9447 Silver Springs Road in order to put up a new garage and be within the Shoreland Zoning guidelines. Motion by Nelson, seconded by Taft and carried to approve the permit upon payment of \$10.00.

Building Permits: Mike and Amy Hayden requested a permit to put a second story deck onto their property at W9242 County Road D. Motion by Bentley, seconded by Taft and carried to approve.

Bryan Nayes (Norma Logistics, LLC) requested a permit for construction of a 40' by 100' storage building on his property located at W9314 Silver Springs Road. Motion by Taft, seconded by Bentley and carried to approve the permit.

Merlin Martin requested a permit for construction of a 60' x 100' shop at N1970 Merry Lane. Motion by Taft, seconded by Bentley and carried to approve.

Dennis Froehlich requested a permit to build a single family home with a deck and a detached garage at W9428 Silver Springs Road. Motion by Taft, seconded by Nelson and carried to approve the permit.

Ryan Johnson requested a permit to build a 30' by 48' pole building on his property located at W9614 County Road D. Motion by Taft, seconded by Nelson and carried to approve the permit. Josh and Erika Halmstad requested a permit to build a 30' by 36' garage at W9447 Silver Springs Road to replace the existing garage that is not in compliance with county and town zoning. Motion by Taft, seconded by Bentley and carried to approve the permit.

All permits within shoreland zoning had the required land use permits.

OLD BUSINESS: Update on fire station building/cell tower construction: Jump River Electric has installed the needed electrical lines and pedestals and we have put down about 10 loads of gravel to accommodate the heavy traffic expected.

Wednesday night the Sheldon Area Fire District Board will meet to determine what the building will need to serve as a "jump station".

Silver Springs Road: There was discussion as to taking the road over as is and there seems to be no owners of the private road. Attorney Garret Nix of Godfrey Kahn had researched the issue and the communication was shared with the citizens in attendance. The issue was tabled to July until we can find more information about the actual owners of the private road.

NEW BUSINESS: Request for a permit for a tourist rooming house: Bryan Naves brought his county permit for board approval to open his property at W9353 Silver Springs Road. Motion by Taft, seconded by Bentley and carried to approve the permit.

Open Road Bids: Scott Construction sent a bid for chip sealing 2900 feet x 20 feet wide Broken Arrow Road (three different options) ranging in price from \$11,084.00 to \$20,364.00. Struck & Irwin Paving, Inc. offered a bid for micro-sealing Broken Arrow Road at \$18,933.39. Fahrner Asphalt Sealers, LLC offered a bid of micro-sealing Broken Arrow Road at \$24,560.00 and part of Woodlawn that is needing work at \$25,968.00 and they will repair the end of Oak Ridge Road that they put down last year and the snow plow scraped off this winter for a total of \$50,528.00. Motion by Nelson, seconded by Bentley and carried to accept the bid of Fahrner Asphalt.

Planning Committee to update Comprehensive Plan. Supervisor Bentley agreed to Chair the committee and asked that Scott Rood, Joe Barrois be on the committee and she would like one other person. Josh Halmstad volunteered to serve. They decided to meet on July 12th at the Town Hall at 6:00 P.M.

Approve Liquor Licenses/Operator's Licenses: Applications came from The Loony Bin, Jimmy's World C-Store, Campground and Bar and River Country Coop d/b/a The 12 Mile - Store. All parties passed back ground checks, there were no outstanding liquor invoices unpaid and asked the board approve as presented. All Operator's license applicants also passed back ground checks. Motion by Taft, seconded by Bentley and carried to approve the licenses.

County Supervisor's Report: Jim Meyer was present and updated everyone on the new jail, the demolition of the old hospital and other issues. Chairman Nelson thanked him for coming and keeping us updated on county issues.

Board Member Reports/Concerns: There were none.

Set July Agenda: Silver Springs Road update.

Adjourn: Motion by Taft, seconded by Bentley and carried to adjourn at 6:55 P.M.

Respectfully submitted,

Mary Jane Nelson
Clerk

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