

APPENDIX A - SCHEDULE OF PERMITS FEES AND PENALTIES

DESCRIPTION		FEE
<i>IF A PERMIT IS NOT OBTAINED PRIOR TO CONSTRUCTION, PERMIT FEES WILL BE DOUBLE. CONTRACTOR WILL BE FINED \$50.00 PER DAY UNTIL PERMIT IS OBTAINED.</i>		
Driveway Permit	Must be approved by Town Chairman or his/her designee before permit is issued	\$45
New Dwelling	1200 sq. ft. or less (rounded up to next 100 sq. ft.)	\$100
	Each additional 100 sq. ft. (rounded up to next 100 sq. ft.)	\$10
Additions to Dwelling	Up to 300 sq. ft. (rounded up to next 100 sq. ft.)	\$40
	Each additional 100 sq. ft. (rounded up to next 100 sq. ft.)	\$10
Roof Replacement	Changing from shingle to metal roof	\$40
Replacement of Doors or Windows	in existing rough openings	No Charge
Porch or Deck	Single deck	\$20
	Double Deck	\$30
Garages, Pole Sheds and Carports	Permanent or portable without living quarters. Each 100 sq. ft. (rounded up to next 100 sq. ft.) Maximum \$200	\$5
Any building greater than 8' by 10'	Each 100 sq. ft. (rounded up to next 100 sq. ft.)	\$5
Boathouse	Up 400 sq. ft.	\$65
Agricultural Structure	Farm use: 50% of yearly income must come from qualified production activities to be considered agricultural use	No Charge
Manufactured Home	Must be approved by Town Board if over ten years old. Each section	\$50
Moving any structure	Into town or to a different parcel in the town	\$25
Commercial Building	Up to \$100,000.00 (rounded up to next \$10,000)	\$500
	Over \$100,000.00, per each additional \$10,000 (rounded up to next \$10,000)	\$50
Demolition Permit		\$10
Manufactured Home and Mobile Home Communities	Annual license fee of not less than \$25.00 nor more than \$100.00 for each 50 spaces or fraction of 50 spaces within each community within its limits. If the community lies in more than one municipality the amount of the license fee shall be determined by multiplying the gross fee by a fraction the numerator of which is the number of spaces.	
Mobile Home in a Manufactured and Mobile Home Community	Fee to be determined by 66.0435(3)(c)1 Wisconsin Statute.	
Junkyard Permit		\$25
Fireworks	Use Permit	\$10
	Sellers Permit	\$50
Outdoor Music Festival		\$25
Dogs	Spayed or Neutered	\$7.50
	Not Spayed or Neutered	\$13.50
Kennel License	Up 12 dogs	\$60
	Each additional dog over 12	\$3
Alcohol and Cigarettes	Class "A" license authorizes retail sales of fermented malt beverages for consumption off the premises	\$25
	Class "B" license authorizes retail sales of fermented malt beverages to be consumed either on the premises where sold or off the premises	\$75

DESCRIPTION	FEE
Retail "Class A" license: retail sale of intoxicating liquor for consumption off the premises where sold and in original packages and containers.	\$100
Retail "Class B" license: retail sale of intoxicating liquor for consumption on the premises where sold by the glass and not in the original package or container. In addition, wine may be sold in the original package or container in any quantity to be consumed off the premises where sold.	\$175
Retail "Class C" license: retail sale of wine by the glass or in an opened original container for consumption on the premises where sold.	\$100
Wholesaler's Fermented Malt Beverage License	\$15
Clubs Restricted License	\$50
Clubs Non-restricted License	\$250
Picnic (Temporary)	\$10
Operators' License	\$20
Cigarette Sales	\$25
Reserve "Class B" License Initial Issuance Fee.	\$10,000
Excepted Clubs and Lodges	\$500
Tourist Rooming House	
Initial Fee	\$100
Renewal Fee	\$50
Campground License	
Initial Fee	\$100
Renewal Fee	\$50
Recycling and Refuse Center	
Per white garbage bag (double for non-resident)	\$2
Per lawn, leaf, or contractor's black bag (double for non-resident)	\$4
Per pick up load (double for non-resident) NOTE: Effective April 1, 2022: no flat rate fee for pick up load; each bag will be charged lawn, leaf, or contractor's bag rate. (double for non-resident)	\$30
Additional fees apply for televisions, white goods (appliances, water heater, etc.) Fees may be estimated onsite or billed by mail.	

RECORDS

The Town of Willard may charge the actual, necessary, and direct reproduction costs for a copy of a record. The Town Board has declared these costs to be as follows: Fifty Cents (\$.50) per page with a One Dollar (\$1.00) minimum. In addition to the copying cost charge, a fee for locating the record will be charged, if the cost to locate is more than fifty dollars (\$50.00), and may charge a fee for the actual necessary and direct mailing or shipping fees. ***The Town may require a prepayment of the fee if the total fees established by this subsection will exceed five dollars (\$5.00).***

PENALTIES

Any person violating any provisions of the WI Stats, WI Administrative Code, State Building Code or other rules or laws which are incorporated by reference, shall upon conviction thereof, **forfeit not less than \$25.00 nor more than \$500.00** and the cost of prosecution, including reasonable attorney fees, and in default of payment of such forfeiture and the cost of prosecution, shall be imprisoned in the County Jail until payment of such forfeiture and costs of prosecution, but not exceeding 90 days for each violation. However, in no case shall a forfeiture be imposed under State Law for a violation of State Statutes, i.e. State action. Each day that a violation continues shall constitute a separate offense.

Amended by the Willard Town Board February 14, 2022