

## TOWN OF WILLARD BOARD MEETING MINUTES

March 14, 2022

The meeting was called to order by Chairman Bob Nelson at 6:00 P.M. with the pledge to the flag. Those in attendance were Mark Taft, Linda Bentley, Bob & Mary Jane Nelson, Cody Smith, Shannon Barrois, Vern and Linda Denzer, Scott Rood, County Supervisor Jim Meyer and James Scheffler

**AGENDA:** There were no changes to the agenda.

**MINUTES:** Motion by Bentley, seconded by Taft and carried to approve the minutes as printed.

**TREASURER'S REPORT:** February receipts were \$206,412.49; disbursements were \$489,855.81 resulting in an ending balance of \$168,470.87. The Contingency fund balance is \$9703.03 and the Equipment fund balance of \$12,329.98. Total of all accounts is \$190,503.52. The ARPA funds balance is \$12,568.90. Motion by Taft, seconded by Bentley and carried to approve as presented.

**APPROVAL OF BILLS TO BE PAID:** Motion by Taft, seconded by Bentley and carried that the Town of Willard pay the bills as presented.

**CLERK'S REPORT/APPROVE PERMITS ISSUED:** The Clerk reported 2022 is the year for the bridge inspection and the County has hired Morgan and Parmley of Ladysmith to do all the bridges for us. Approximate cost is \$200.00 per bridge and we have three bridges that require the inspections. She also reported that the six-tenths of an acre of land located at the junction of County Highway I and the south east corner of Blueberry Road South that is owned by the Polish National Catholic Church is being transferred to the County due to three years delinquent real estate taxes.

**BUILDING/OTHER PERMITS:** There were no requests for permits

**PUBLIC INPUT:** There was no public input.

**OLD BUSINESS:** James Scheffler brought back the Certified Survey Maps he had brought last month as he could not make the change the board requested on the eastern lot of the map due to depth to width ratio required by the county. There are four lots on this CSM with all lots having out lots with river access. Motion by Taft, seconded by Bentley and carried to approve the CSM as presented. He will bring us the map when it is filed with the Register of Deeds.

**Assessor's contract on revaluation:** After the last meeting the assessor had called the Chairman about the two proposals, he had given the board. He felt that we should go with the full blown revaluation as it is easier to come down in value, should the market (which is now very high) drop over the next few years than it is to bring it up to stay in compliance as the DOR requires. Motion by Nelson, seconded by Taft and carried to accept Chimney Rock Appraisals bid for 2023.

### **NEW BUSINESS:**

**Ordinances Approval:** The ordinance committee had reviewed Chapter 2, 11 and 18 at their recent meeting; Chapter 2 was unchanged; Chapter 11 was changed to be only for mobile homes and mobile home communities (no campers). Chapter 18 was recreated and renamed to Recreational Facilities and Lodgings, which also includes campers. They addressed the size of the signage on these properties and recommended changing it to 12 square feet per property. Motion by Taft, seconded by Nelson and carried to approve. Ms. Bentley abstained.

**Committee Appointments:** The Clerk read those serving on current committees and the board felt the current committees are adequate. The Chairman has the option to create ad hoc committees as needed. The list of committees and members are attached to these minutes.

**Lighting for the new town sign:** The Chairman had met with Jump River Electric and they can put in the line we need from our existing pole to the new sign with the Town having the dead oak tree removed, the burying of the electrical line and having the lights installed. He had contacted Tom Beckett and he found the type of lighting we need (2 lights) at \$79.00 each. Mike Tomaszewski has agreed to remove the dead oak and he also has a trencher that can bury the line as needed. Jump River would hire PUSH to do this. It is understood this has to be done before June when Monarch will be putting down the new parking lot asphalt. This process will be phase one of the town lawn improvements. Motion by Taft, seconded by Bentley and carried to approve phase one. Phase two will be landscaping when these improvements are completed.

**COUNTY BOARD SUPERVISOR REPORT:** Mr. Meyer reported that the County has developed an Employee Handbook as the current one was outdated. They are also looking to hire an administrative assistant for the County Administrator. He said that he is the Master Plan Chairman in charge of looking at what the county needs are for property, jail and offices.

**BOARD MEMBER REPORTS/CONCERNS:** There were none

**SET NEXT AGENDA:** Next meeting will be on April 11, 2022 beginning at 6:00 P.M. Agenda items will include approve alternate site for voting in an emergency situation.

Motion by Bentley, seconded by Taft and carried to adjourn at 6:37 P.M.

Respectfully submitted

Mary Jane Nelson, Clerk