

TOWN OF WILLARD

November 8, 2021 BOARD MEETING MINUTES

The meeting was called to order by Chairman Bob Nelson at 6:07 P.M. with the pledge to the flag. Those in attendance were: Linda Bentley, Mark Taft, Bob & Mary Jane Nelson, Scott Rood, Cody Smith, Judy Simpson, Shannon Barrois, Doug Merrill, Missy Bolton and Christine Cowan.

AGENDA: There were no changes to the agenda.

MINUTES: Motion by Taft, seconded by Bentley and carried to approve the minutes as printed.

TREASURER'S REPORT: The Treasurer's report had receipts of \$22,061.94; disbursements of \$39,827.47 resulting in an ending balance of \$67,955.94. The Contingency fund balance is \$12,319.95 and the Equipment fund balance of \$21,961.99. Total of all accounts is \$102,237.88. The ARPA funds balance is \$17,599.66. Motion by Taft, seconded by Nelson and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Bentley and carried that the Town of Willard pay the bills as presented.

CLERK'S REPORT/APPROVE PERMITS ISSUED: The Clerk had issued a building permit to Debra Baier for replacement of two small outbuildings on their property at W9369 Silver Springs Road. They had the land use permit and paid the fee of \$35.00.

BUILDING/OTHER PERMITS: John Nesler requested a permit to enclose a cement slab attached to his home on Shady Lane. The permit fee is \$20.00. Motion by Bentley, seconded by Taft and carried to approve and issue the permit upon payment of the fee.

Leah Bursaw requested a permit for construction of an outbuilding on their property on North Shore Drive. They have had a land use permit since October 2020 and did not realize they needed to obtain a building permit. The Clerk told her to send the fee and the permit would be issued upon approval. Motion by Nelson, seconded by Taft and carried to issue the permit upon receipt of the fee.

PUBLIC INPUT: There was no public input.

OLD BUSINESS: Zoning Request from Michele Bolton: Mark Taft, Chairman of the zoning committee said the public hearing had been published as required and the hearing was held on November 3, 2021. The zoning committee unanimously recommended that the town board approve the zoning change request from commercial to residential. Motion by Bentley, seconded by Nelson and carried to approve changing the property to residential zoning from commercial. Taft abstained from voting.

Ordinance Committee Update: Linda Bentley, chairman of the ordinance committee reported they had looked at the Comprehensive Plan and Smart Growth and felt there were no changes needed. They did request that the board change the Ordinance Number from Chapter 18 to Chapter 19. Motion by Bentley, seconded by Taft and carried to accept the report and change the numbers as requested.

NEW BUSINESS: Adopt 2022 town budget: Motion by Taft, seconded by Bentley and carried to approve the town budget as presented at the budget hearing and meeting of town electors.

Update on ARPA funds: These funds are to be used primarily for infrastructure within the town. The dock at the Whispering Pines Boat Landing is old, cumbersome to put in and take

out and is also obsolete. The Chairman had gotten two bids for replacement, one from Chad Nisbit in the amount of \$6060.19 for a 24' x 5' with wheels and a ramp. The second one was from Mark's Marine in the amount of \$6839.00. Motion by Taft, seconded by Bentley and carried to accept the bid from Chad Nisbit.

The Chairman also had bids on repairs to the blacktop surface at the town hall and shop. Monarch would do an overlay from the shop out to the front of the town hall about 12' for \$6136.00 and a second bid to sawcut, excavate, add base and black top an area 32' by 8' along the south side of the town hall in the amount of \$1019.00. Motion by Taft, seconded by Bentley and carried to accept the bids from Monarch to be completed next spring.

Approve updated 5 Year Road Plan: As part of the LRIP funding request, we needed to update the 5 Year Road Plan and attach it to the application which is at the county highway department for review. Motion by Taft, seconded by Bentley and carried to accept the road plan as presented. A copy is attached to the minutes.

COUNTY BOARD SUPERVISOR REPORT: Mr. Meyer was not in attendance.

BOARD MEMBER REPORTS/CONCERNS: Treasurer Barrois reported that the County raised the dog license fees for next year. The fees will be a part of the Taxpayer letter that goes out with the taxes in December.

SET NEXT AGENDA: Next meeting will be on December 13 beginning at 6:00 P.M. Motion by Bentley, seconded by Taft and carried to adjourn at 6:29 P.M.

Respectfully submitted

Mary Jane Nelson, Clerk