

TOWN OF WILLARD

October 11, 2021 BOARD MEETING MINUTES

The meeting was called to order by Chairman Bob Nelson at 6:07 P.M. with the pledge to the flag. Those in attendance were: Linda Bentley, Mark Taft, Bob & Mary Jane Nelson, Scott Rood, Cody Smith, Judy Simpson, Shannon Barrois, Doug Merrill, Missy Bolton and Christine Cowan.

AGENDA: There were no changes to the agenda.

MINUTES: Motion by Taft, seconded by Bentley and carried to approve the minutes as printed.

TREASURER'S REPORT: The Treasurer's report showed receipts of \$384.36, disbursements of \$10,052.62 resulting in an ending balance of \$95,410.06. The Contingency fund balance is \$12,309.78 and the Equipment fund balance of \$85,721.47. The ARPA funds balance is \$20,224.69. Total of all accounts is \$120,003.41(which does not include the ARPA fund). Motion by Taft, seconded by Bentley and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Bentley and carried that the Town of Willard pay the bills as presented.

CLERK'S REPORT/APPROVE PERMITS ISSUED: The Clerk had received the annual population estimate for the Town. We have 539 residents of which 425 are voting age (79% of residents can vote).

BUILDING/OTHER PERMITS: Kevin & Robert Andres requested a permit for construction of a 40 x 80 agricultural storage shed at N8151 Blueberry Road. Motion by Bentley, seconded by Taft and carried to approve the permit.

PUBLIC INPUT: Michele Bolton appeared and requested a permit to change the zoning on her property (Broken Arrow Bar) from commercial to residential as she has sold the property and the buyer is going to make the building into a home. The Board explained that there has to be a public hearing on this issue and the Town has to publish the hearing notice for two weeks. The zoning committee will hold the hearing and committee meeting on November 3, 2021 for recommendation to the Town Board. Ms. Bolton understands that she will surrender her liquor license to the Town upon rezoning.

OLD BUSINESS: Theresa Jaramillo Conditional Use Permit: Ms. Jaramillo requested she be allowed to bring in a mobile home to place on her property on Homestead Road for a dog kennel. She raises purebred Dalmatians and has up to 12 dogs in the kennel at a time. She has her DATCAP license for her business. Motion by Taft, seconded by Bentley and carried to approve the Permit for one year with the following conditions: heating and electrical are allowed; there will be no water connected and there will be no human habitation in the structure. She must re-apply next year for approval and if the conditions are not met, the structure shall be removed immediately.

NEW BUSINESS: Ordinance Committee Report/ Action: The Committee met and made some changes to the current Zoning Ordinance: The Ordinance number changed from 17A to 20; all rules stayed the same with grammar and punctuation changes only. Motion by Nelson, seconded by Taft to adopt the Ordinance as presented. Motion carried with Bentley abstaining.

Approve Resolution 2021-1--Redistricting: Motion by Taft, seconded by Nelson and carried to adopt the County Redistricting Proposal as presented. Copy attached to minutes.

Budget Resolution 2021-1: The Clerk presented the resolution to move funds from numerous areas to cover over budget items. Motion by Taft, seconded by Bentley to approve with all board members voting Aye. Motion carried; copy of resolution is attached to the minutes.

Initial Budget Preparation figures: The Clerk presented the 2022 budget proposal with the board determining the figures can be posted for the Annual Budget Hearing and Meeting to take place on November 8, 2021.

COUNTY BOARD SUPERVISOR REPORT: Mr. Meyer reported that dog licensing fees will go up this year to \$7.50; \$12.50 and kennel to \$60.00 which will help the costs of the animal shelter which is running in the red. The ambulance service is looking at moving their base to the airport from the Ladysmith Fire House. The County is looking at creating a Master Plan addressing the government center, jail and highway department. November Board meeting will be the budget for 2022.

BOARD MEMBER REPORTS/CONCERNS: The Chairman reported that our snow plow employee will be spending the winter in the south so we do not have anyone to plow. He had talked to Mitch Shackleton who just sold his heavy equipment business and he would be willing to plow for us. He has a CDL and a background check will be performed. He also asked that we hire Cody Smith for equipment repairs on a as needed basis. He will also have to pass a background check. The board agreed this would be a good thing to do at this time. The Chairman will follow up with both men.

SET NEXT AGENDA: Next meeting will be on November 8, 2021 immediately following the Budget Hearing and Meeting of Electors which begin at 6:00 P.M. Agenda items will include Ordinance Committee changes/approval; approval of budget and other items as posted on the website one week prior to the regular meeting.

Motion by Bentley, seconded by Taft and carried to adjourn at 7:00 P.M.

Respectfully submitted

Mary Jane Nelson, Clerk