

TOWN OF WILLARD
FEBRUARY BOARD MEETING MINUTES
February 8, 2021

The meeting was called to order by Chairman Bob Nelson at 6:00 P.M. with the pledge to the flag. Those in attendance were: Mark Taft, Judy Simpson, Linda Bentley, Dennis Engelking, Shannon Barrois, Bob & Mary Jane Nelson, and Scott Rood

AGENDA: There were no changes to the agenda.

MINUTES: Motion by Bentley, seconded by Taft and carried to approve the minutes as printed.

TREASURER'S REPORT: The Treasurer's report showed receipts of \$728,384.57; disbursements of \$339,472.70 resulting in an ending balance of \$451,324.42 which includes the Contingency fund of \$2,302.66, and the Equipment fund balance of \$12,804.36. The BCP L loan funds came in and were deposited into the equipment fund. The carryover to 2021 should be about \$47,305.53 Motion by Bentley, seconded by Taft and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Bentley and carried that the Town of Willard should pay the bills as presented.

CLERK'S REPORT/APPROVE PERMITS ISSUED: The clerk reported that the prelat and public testing of the voting machine will take place at 1:00 P.M. tomorrow. The county clerk, Connie Meyer will be here to assist with the set up and testing in preparation to the election taking place next week.

BUILDING/OTHER PERMITS: There were no permit requests.

PUBLIC INPUT: There was none.

OLD BUSINESS: There was no old business.

NEW BUSINESS: Ordinance 21-1 – Record Retention: The clerk read the ordinance to bring us up to date on how long we must keep public records. We will follow the state guidelines that were updated in 2018. We last updated our ordinance in 2015. Motion by Taft, seconded by Bentley and carried to approve the ordinance as presented.

COUNTY BOARD SUPERVISOR REPORT: Mr. Meyer was not in attendance.

BOARD MEMBER REPORTS/CONCERNS: The board members discussed the office at the recycling center that needs to be insulated and put in a vented heater. The workmen had been told to do that last fall but it never got done. The board will take care of the matter as soon as they can get to it.

SET NEXT AGENDA: Open gravel bids.

Motion by Nelson seconded by Bentley and carried to adjourn at 6:18 P.M.

Respectfully submitted

Mary Jane Nelson, Clerk

