

TOWN OF WILLARD BOARD MEETING MINUTES

January 13, 2020

The January meeting of the Willard Town Board was called to order at 6:00 P.M. by Chairman Bob Nelson with the pledge of allegiance. Those in attendance were Chairman Nelson, Supervisor Taft, Treasurer Engelking, Clerk Nelson, Deputy Clerk Simpson, Christine Cowan, Vern & Linda Denzer.

AGENDA: There were no changes to the agenda.

MINUTES: There were many changes to the minutes and Supervisor Taft suggested the Clerk check her work and make the necessary corrections and they will be reviewed at the February meeting. Motion by Taft, seconded by Nelson and carried to table the minutes to next month,

TREASURER'S REPORT: The Treasurer's report showed receipts of \$1,167.78; disbursements of \$32,314.87 resulting in an ending balance of \$38,800.84. The balance in the Contingency fund is \$15,031.74, and the Equipment fund balance is \$21,146.41. Motion by Taft, seconded by Nelson and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Nelson and carried to pay the bills as presented.

CLERK'S REPORT/APPROVE PERMITS ISSUED: The Clerk had a fireworks permit she issued to John Kelly on Silver Spring Road for January 11, 2020 with the fee of \$10.00 included. Motion by Taft, seconded by Nelson and carried to approve as presented.

The WTA Spring Workshop is February 29, 2020 at the Florian Gardens in Eau Claire. The Board needs to send one member of the board of review for the semi-annual training and the Clerk needs to attend to take the class in election cybersecurity as required by the WI Elections Commission. Judy Simpson was asked if she would attend as a BOR member and she agreed to take the training. If any other board members are interested they should notify the clerk by early February to get registered.

BUILDING/OTHER PERMITS: There were no permit requests.

PUBLIC INPUT: There was no public input.

OLD BUSINESS: There was no old business.

NEW BUSINESS: There was no new business.

BOARD MEMBER REPORTS/CONCERNS: Mr. Taft reported the numbers released for Governor Evers MLS highway plan were astronomical and there is very little chance that we would even qualify for anything. Chairman Nelson had talked to the WTA attorney about the bidding process for towns and found that contracting for work to be done in the town, if less than \$5000.00, we do not need to advertise for bids. Amounts between \$5000.00 and \$25,000.00 should be published but the town does not have to take the lowest bid. Anything over \$25,000.00 must be advertised for two weeks and the bid must go to the lowest bidder, unless you know the firm or contractor is not reputable. An estimate that is submitted is not a bid.

SET NEXT AGENDA: Items include previous months minutes and discuss the carryover from 2019.

Motion by Taft, seconded by Nelson and carried to adjourn at 6:19 P.M.

Respectfully submitted

Mary Jane Nelson, Clerk