

TOWN OF WILLARD BOARD MEETING MINUTES

October 14, 2019

The October meeting of the Willard Town Board was called to order at 6:00 P.M. by Chairman Bob Nelson with the pledge of allegiance. Those in attendance were Chairman Nelson, Supervisors Bentley & Taft, Treasurer Engelking, Clerk Nelson, Deputy Clerk Simpson, Deputy Treasurer Shannon Barrois, Vern & Linda Denzer and Tom Gagnon.

AGENDA: There were no changes to the agenda.

MINUTES: There were no changes to the minutes. Motion by Bentley, seconded by Taft and carried to approve the minutes as printed.

TREASURER'S REPORT: The Treasurer's report showed receipts of \$636.66; disbursements of \$14,937.48 resulting in an ending balance of \$121,711.31. Contingency funds amounts are: Equipment fund \$7,134.89 and contingency fund \$11,022.74. Motion by Taft, seconded by Bentley and carried to approve as presented.

APPROVAL OF BILLS TO BE PAID: Motion by Taft, seconded by Bentley and carried to pay the bills as presented.

CLERK'S REPORT: The Clerk reported that she had taken a webinar on the WEC website regarding election cyber security and with the purchase of the new computer we will qualify for reimbursement of the purchase because it meets all the required criteria for future elections.

ACTION ITEMS-- PERMIT REQUESTS:

Demolition Permits: Chad Dachel requested a permit to remove the old house on his property at W9271 Silver Spring Road. He has completed the new home and now has permission from the county to remove the old house as he has met the mitigation required. Motion by Taft, seconded by Bentley and carried to approve the request.

Building Permits:

Ed & Sue Bergh requested a permit for construction of 40 x 60 garage at W9558 Woodlawn Drive. Motion by Nelson, seconded by Bentley and carried to issue the permit.

Clifford Cote requested a permit for a metal roof on a barn on his property located at N501 Cote Road. Motion by Taft, seconded by Bentley and carried to issue the ag permit.

Flambeau Lodge of W9696 County Hwy D, requested a permit for replacement of a shingle roof to a metal roof. Motion by Nelson, seconded by Bentley and carried to approve the permit. Taft abstained from voting.

Randall Hoverman requested a permit to add a deck and replace an existing deck on his property at N1596 Blueberry Road. Motion by Taft, seconded by Bentley and carried to approve the permit.

Chad Nisbit requested a permit for an addition to his home located at N438 Nisbit Road. The county zoning office has issued the land use permit as required. Motion by Taft, seconded by Bentley and passed to issue the permit upon payment of the fee of \$110.00.

Christopher & Mary Tauger requested a permit for construction of a new home located at N367 Silver Spring Road. The county has issued the land use permit and has been attached to the

request. Motion by Taft, seconded by Bentley and carried to issue the permit upon payment of the fee of \$220.00.

Barbara Schmidt requested a permit for a new steel roof on her rental property at W9271 Woodlawn Drive. Motion by Taft, seconded by Bentley and carried to approve the request.

PUBLIC INPUT: There was no public input.

OLD BUSINESS: Approve the Deputy Treasurer's Salary. The board suggested last month that the new Deputy Treasurer be paid an hourly rate of \$15.00. Motion by Taft, seconded by Nelson and carried to approve the rate with Bentley abstaining.

NEW BUSINESS: Town of Big Bend Request: The Town of Big Bend who is in the process of developing a Comprehensive Plan had used our plan as a guide. They had talked with NWRPC (Northwest Regional Planning Commission) who had worked with us and developed our plan back in 2009, and wondered if they could use our plan as a template with NWRPC putting in their data. NWRPC suggested they get permission from us to use our plan as a template. Motion by Nelson, seconded by Bentley and carried to send the Town of Big Bend a letter allowing them to use our plan as a template.

Resolution 2019-2: Regarding allowing the Clerk to issue specific permits without prior board approval. There was discussion on the Resolution as the Clerk had prepared and the board felt there should be some changes and agreed to send those changes to the Clerk for approval at the next board meeting. Resolution was tabled until November 14, 2019.

Open Estimates for 2020-2021 road projects: The Chairman and Clerk had watched a webinar on the 90/10 MLS Grant Program that has been put out by WI DOT and according to this webinar, we cannot bid the project until we have been approved to receive the grant. Upon contacting the DOT regarding how we should get an idea of the cost of the projects we would like to do they did not have any suggestions for us. Tom Gagnon of Monarch Paving and others from their company had also been researching the program and were unable to come up with any help or ideas. The Chairman said the bids were being opened and would not be accepted because of the uncertainty of the program. As he understood the program as stands, we cannot put out or accept bids until we are approved for funding. Motion by Nelson, seconded by Bentley and carried to bring this to the November meeting.

Set up budget planning and hearing: The board went over the figures for to 2020 budget and looked at changes and additions. The budget hearing, meeting of the electors and town board meeting will be held on Thursday, November 14, 2019.

BOARD MEMBER REPORTS AND CONCERNS: Supervisor Taft had contacted Representative Jim Edming about the allowing of maple sap trucks to use town roads that have road bans on them. He has received a letter in response explaining why he had supported the legislation and its effect on the economy in the 87th Assembly District. Mr. Taft had also attended the Enbridge Open House earlier this month and was amazed at what the pumping station on Highway 8 does.

Agenda Items for Next Meeting: Resolution 2019-2; adopt budget.

Adjourn: Motion by Taft, seconded by Bentley and carried to adjourn at 7:20 P.M.

